New York State Department of
Taxation and Finance

OPTS-Withholding Tax Account Resolution
W A Harriman Campus
Albany NY 12227-0001

NOTICE AND DEMAND for Payment of Tax Due

DATE: 03/20/24

ASSESSMENT ID: L-059564578-7

TOTAL AMOUNT DUE:	$41.76
PAYMENT DUE DATE:	04/10/24

TAXPAYER ID: B-13-2804148-3

TAX TYPE: Withholding

DTF CONTROL NUMBER: W2011009061

VERATEX INC.
PO BOX 682
NEW YORK, NY 10108-0682

TAXPAYER'S COMPLETE LEGAL NAME

VERATEX INC.

EXPLANATION AND INSTRUCTIONS

An amount is due for the Tax Type indicated above. Please refer to the COMPUTATION SECTION AND COMPUTATION SUMMARY SECTION for the tax period(s) affected, the reason(s) for the additional amount due and a computation of the balance due.

TO MAKE A PAYMENT:

- go online at www.tax.ny.gov or
- call (518) 457-5434. We'll ask for your Taxpayer ID and PIN. Your PIN is: 4578; or
- mail us your payment with the enclosed Payment Document.
- To avoid additional penalty and/or interest, pay the total amount due by 04/10/24.

IF YOU HAVE ALREADY PAID:

- Complete the Disagreement With Findings Section on the Payment Document and return it along with a photocopy of the front and back of your canceled check or money order (not the money order receipt) or the confirmation number from your Web payment if paid via the internet.

IF YOU WISH TO BRING ANY FACTS TO OUR ATTENTION:

- Refer to the Notice of Taxpayer Rights for an explanation of the options available to you.
- **We must receive your disagreement with respect to this notice by: 04/19/24.**
- Disagreement with this notice does not stop the addition of penalties and/or interest which will continue to accrue unless full payment is received by the payment due date.

IF YOU DO NOT MAKE FULL PAYMENT BY 04/10/24 OR CONTACT US BY 04/19/24, appropriate action will be taken to collect the balance due. Refer to the Notice of Taxpayer Rights for information regarding such enforcement actions.

IF YOU HAVE ANY QUESTIONS ABOUT THIS NOTICE, refer to the Need help? section.

NOTICE: YOU MAY BE BILLED FOR ADDITIONAL WITHHOLDING TAX LIABILITIES FOR THIS QUARTER.

COMPUTATION SECTION

TAX PERIOD ENDED DATE: 12/31/23
RETURN FILED: NYS-45 FILE DUE DATE: 01/31/24 DATE RECEIVED: 01/31/24

Your quarterly return Form NYS-45 for the quarter ending 12/31/23 has been reviewed. We have compared the tax withheld as reported on your quarterly return to all payments applied to the quarter.

Penalty for late payment of the tax shown on the return has been applied at 1/2% per month up to a maximum of 25% (section 685(a)(2) of the New York State Tax Law).

Interest is required under the New York State Tax Law for late payment or underpayment of any tax due, at the applicable rate.

You owe the amount shown due because your return was part paid.

Tax Per Taxpayer:	558.21
Tax Per Dept of Tax & Finance:	558.21
Timely Payments/Credits:	517.50
Late Payments:	0.00
Amount Previously Assessed/Refunded:	0.00
BALANCE:	40.71
Tax Amount Assessed:	40.71
Interest Amount Assessed:	0.65
Penalty Amount Assessed:	0.40
Assessment Payments/Credits:	0.00
Current Balance Due:	41.76

COMPUTATION SUMMARY SECTION

Tax Period Ended	Tax Amount Assessed	(+) Interest Amount Assessed	(+) Penalty Amount Assessed	(-) Assessment Payments/ Credits	(=) Current Balance Due
12-31-23	40.71	0.65	0.40	0.00	41.76
TOTALS	40.71	0.65	0.40	0.00	41.76

NOTE: To view the current balance of any unpaid tax bills, access our web site at www.tax.ny.gov/online.

Keep this notice for your records.

New York State Department of
Taxation and Finance

L-059564578-7
VERATEX INC.
PO BOX 682
NEW YORK, NY 10108-0682

Payment Document

If name or address shown is incorrect or has changed, enter correct information and return this **entire** payment document.

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INSTRUCTIONS

- If you disagree with the amount due, complete the Disagreement With Findings Section.
- To PAY the amount due, go online at www.tax.ny.gov, or call (518) 457-5434, or mail us your payment with the enclosed Payment Document.
- If you complete the Disagreement With Findings Section below, return this entire form.

DISAGREEMENT WITH FINDINGS SECTION - Check the appropriate item and sign below.

NOTE: Disagreement with this notice does not stop the addition of interest and any applicable penalties which will continue to be added to the total amount due unless full payment is made by the payment due date.

☐ I DISAGREE with the amount due. I am attaching a written explanation stating my reason(s) for disagreement. If additional information is needed, I can be reached at the following telephone number during normal business hours: (_____) ____________________.

☐ I DISAGREE with the amount due because the amount was already paid. I am attaching a photocopy of the front and back of my canceled check or money order (not the money order receipt) or the confirmation number from my Web payment.

SIGN HERE ➡ ______________________ ______________________ ______________________

Signature of Responsible Person | Title | Date

PAYMENT APPLICATION SECTION - Check the item and enter the payment amount enclosed in the space provided.
- Refer to INSTRUCTIONS above for returning this form.

DTF-968.1
(5/12)

• ☐ Payment for Assessment ID: L-059564578-7

Make your check or money order payable to ***Commissioner of Taxation and Finance.*** Include your Assessment ID number on your payment.

If you prefer to pay by credit card or directly from your bank account, visit our Web site at ***www.tax.ny.gov*** and select ***Make a payment.***

Enter amount enclosed ➡	$

For office use only

Form track number	•
Amount received	•
Payment effect/rec'd dates	•

Mail to the address below

NYS ASSESSMENT RECEIVABLES
PO BOX 4127
BINGHAMTON NY 13902-4127

DTF-968.1 (5/12) TSP0002675 0731700

L0595645787 000000000417б

New York State Department of Taxation and Finance

Notice of Taxpayer Rights

Disagreeing with a Tax Department decision

Informal protest

You have the right to informally protest any bill or notice you don't agree with. Usually, an **informal protest** is the easiest, fastest, and least expensive way to resolve a problem. To contact us informally:

Online: Many notices you may receive from us allow you to use our *Respond to Department Notice* online service. You must have an *Online Services* account with the Tax Department.

Phone or mail: If you can't respond online, the notice will tell you who to call and where to mail your protest.

Formal protest

In some cases, you may timely file a **formal protest** to have your dispute decided impartially. Your notice will indicate whether you have formal protest rights, which normally means you may request a conciliation conference or a Division of Tax Appeals hearing.

Conciliation conference
An impartial person, known as a *conferee* will review the evidence that you and the Tax Department present, and determine a fair result. You'll receive a proposed resolution called a *consent*. If you don't agree with the consent, the conferee will issue a binding conciliation order. If you don't agree with the order, you must file a petition for a hearing with the Division of Tax Appeals. Visit our Web site to learn how to request a conciliation conference.

Division of Tax Appeals hearing
You and a Tax Department representative will have the opportunity to present evidence in a hearing before an impartial administrative law judge. The judge will review the evidence and make a determination. If you don't agree with the judge's determination, you may seek further review before the Tax Appeals Tribunal. The Tribunal will review the hearing record and your legal arguments, and then issue a decision or refer it back to the judge for further review. If you don't agree with the Tribunal's decision, you may seek further review in a court of law. For more information, contact the division directly at *www.nysdta.org* or Division of Tax Appeals, Agency Building 1, Empire State Plaza, Albany, NY 12223.

Estate tax
If you're formally protesting an estate tax matter, you may request a conciliation conference, or begin a legal proceeding against the Tax Department in your county's Surrogate's Court. You may not seek review of estate tax matters through the Division of Tax Appeals.

Representation

If you would like someone else to contact the Tax Department on your behalf with regard to an informal or formal protest, visit our Web site to learn more.

Getting a refund

If you think you paid too much tax, or if you think you weren't required to pay a particular tax, you have the right to request a refund.

Usually, you must request a refund within three years of the date you filed the return, or within two years of the time you paid the tax, whichever is later. The time limits for requesting a refund differ, depending on the type of tax and whether you filed a return. Contact us at (518) 457-5434 to learn your time limits, and whether you need to use a particular form.

The audit process

In an audit, the Tax Department reviews your tax return and tax records to verify that you paid the correct amount of tax. If we select you for an audit, it doesn't mean you've done anything wrong. We want only to confirm the amounts on your tax return. The Tax Law requires that you give the auditor all records needed to verify the information on your return.

For more information, see Publications 130-D (desk audit) and 130-F (field audit), *The New York State Tax Audit — Your Rights and Responsibilities.*

The collection process

If you don't pay the tax due on your return, or if we find that you owe additional tax, penalties, or interest, we'll send you a notice or a bill. If you have an *Online Services* account with us, you can view and pay your bills online.

If you're behind on your tax payments, it's in your best interest to contact us as soon as possible, before we begin collection actions. If you can't pay what you owe in full, you may be eligible for:

- a payment plan that allows you to spread out your payments.
- our *Offer in Compromise* program, which can reduce the amount you have to pay under certain circumstances, such as economic hardship.

If you don't pay your bill (or formally protest) after a certain period, we'll file a tax warrant against you.

A **warrant** is the equivalent of a legal judgment against you. It gives us the legal right to seize your property without your consent. Warrants are public records filed with the Department of State and with your county clerk's office. A warrant may affect your credit rating or your ability to buy or sell real property.

In addition to filing a warrant, we may take other collection actions against you:

A **levy** is a legal seizure of your property, usually bank accounts. Before we do this, we send you a notice indicating what kinds of property we can't seize, such as social security and pension income. The bank withdraws the money from your account and sends it to us.

An **income execution,** also known as a *garnishment,* is a levy against your wages. We first allow you to voluntarily pay up to 10% of your wages to satisfy your tax debts. If you don't make the voluntary payments, we contact your employer to automatically deduct the payment from your wages. The payments continue until you've paid your tax debt in full.

As a last resort, we physically **seize** your non-exempt property and sell it at auction. Before the auction, you can pay what you owe and get your property back. If the property is sold at auction, we apply the proceeds to your tax debt. If the proceeds are greater than your debt and our expenses, we return the surplus to you.

If New York State, another state, or the Internal Revenue Service owes you money, we may withhold those payments from you, applying them instead against your tax debts.

For more information, see Publication 125, *The Collection Process.*

Innocent spouse

As a general rule, if you file a joint personal income tax return, you and your spouse are both responsible for paying the tax and any interest or penalties that may be due. Under certain circumstances, we won't require an "innocent spouse" to pay certain tax debts.

To learn more, see Publication 89, *Innocent Spouse Relief (and Separation of Liability and Equitable Relief).*

Complaints

If you have an issue with the Tax Department that you can't resolve through normal channels, the Office of the New York State Taxpayer Rights Advocate may be able to help you. The Taxpayer Rights Advocate's Office will listen to you, learn about your problems or concerns, and work with you to resolve them. For more information, visit the Taxpayer Rights Advocate page at *www.tax.ny.gov/tra.*

To learn more

For more information on all these topics, see Publication 131, *Your Rights and Obligations Under the Tax Law.*

Need help?

Visit our Web site at ***www.tax.ny.gov***

- get information and manage your taxes online
- check for new online services and features

Telephone assistance

Business Tax Information Center:	(518) 457-5342
Personal Income Tax Information Center:	(518) 457-5181
Estate Tax Information Center:	(518) 457-5387
To order forms and publications:	(518) 457-5431
Text Telephone (TTY) Hotline: (for persons with hearing and speech disabilities using a TTY):	(518) 485-5082

Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, call the information center.

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Handle your tax business online

The Tax Department has many online services that provide a fast and easy way to do the following:

- **File returns** — including Sales Tax, Corporation Tax, Withholding Tax, MCTMT
- **Make payments** — pay taxes, estimated taxes, and bills
- **Respond to department notices** — respond quickly to bills and other notices
- **Receive e-mail alerts** — keep informed and up-to-date about your tax account

Your rights as a taxpayer
For a full explanation of your rights as a taxpayer, go to *www.tax.ny.gov/tra/rights.htm*
No Internet access? Call us at (518) 457-3280 and we'll mail you a written statement of your rights.

www.tax.ny.gov/online

Need help?

If you have questions regarding this notice, call (518) 457-5434.

Visit our Web site at ***www.tax.ny.gov***
(for information, forms, and online services)

Text Telephone (TTY) Hotline (for persons with hearing and speech disabilities using a TTY): If you have access to a TTY, contact us at (518) 485-5082. If you do not own a TTY, check with independent living centers or community action programs to find out where machines are available for public use.

To order forms and publications: (518) 457-5431

Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, call (518) 457-5181.

Private delivery services

If you choose, you may use a private delivery service, instead of the U.S. Postal Service, to mail in your form and tax payment. However, if, at a later date, you need to establish the date you filed or paid your tax, you cannot use the date recorded by a private delivery service **unless** you used a delivery service that has been designated by the U.S. Secretary of the Treasury or the Commissioner of Taxation and Finance. (Currently designated delivery services are listed in Publication 55, *Designated Private Delivery Services.* See *Need help?* above for information on obtaining forms and publications.) If you have used a designated private delivery service and need to establish the date you filed your form, contact that private delivery service for instructions on how to obtain written proof of the date your form was given to the delivery service for delivery. If you use **any** private delivery service, whether it is a designated service or not, send the forms covered by these instructions to JPMorgan Chase, NYS Tax Processing - AR, 33 Lewis Road, Binghamton NY 13905-1040.