



049741517R

SUMMONS * FOR CIVIL PENALTIES ONLY**ENFORCEMENT AGENCY NAME:** Department of Sanitation**DIVISION:** 827 MN06**AGENCY ADDRESS AND PHONE NUMBER:** 125 Worth Street, NY 311**RESPONDENT:****GENDER:**

CHARLES HENRY PROPERTIES LLC

RESPONDENT MAILING ADDRESS:**CELL PHONE:**

336 EAST 56 STREET, Manhattan, NY 10022

RESPONDENT ID NUMBER:**TYPE OF ID AND ISSUED BY:****DATE AND TIME OF OCCURRENCE:**

05/16/2026 10:14 AM

PLACE OF OCCURRENCE:**BOROUGH:** MN**CB NO:** 06

Front Of 336 EAST 56 STREET

You must respond to the Summons. You can appear on the hearing date and the location below or choose another option. For other options on how to respond, read further on this Summons.

HEARING DATE: August 14, 2026**AT:** 08:30 AM**OFFICE OF ADMINISTRATIVE TRIALS AND HEARINGS:**

at any OATH location

Read further on this Summons for address. Phone: (844)628-4692

FOR HEARING OPTIONS, READ FURTHER ON THIS SUMMONS**REFER TO THE SUMMONS NUMBER ABOVE ON ALL CORRESPONDENCE.**

WARNING: If you do not respond, you may be found automatically responsible and you may owe larger penalties. If you do not pay any imposed penalties, you may lose your ability to keep or get a City license, permit or registration. The City might also take further legal action against you.

DETAILS OF VIOLATION**Law Description:** Rules of the City of New York--Sanitation Provisions--Title 16**Section or Rule:** 16-308.1**OATH Code:** Fail to recycle organic waste 1-8 dwelling units {RL4}**Mail-In Penalty:** \$25.00**Maximum Penalty:** \$100.00

At T/P/O I did observe organic waste, consisting of food scraps, placed out for collection with refuse instead of being source separated for recycling.

Property Residential Properties

NYC Charter Sections 1048, 1049, and 1049-a and the Rules of the City of New York authorizes the NYC Office of Administrative Trials and Hearings (OATH) to hold hearings.

I, an employee of the enforcement agency named above, affirm under penalty of perjury that I personally observed the commission of the violation(s) charged above and/or verified their existence through a review of departmental records. False statements made herein are punishable as a Class A Misdemeanor pursuant to section 210.45 of the Penal Law.

Rank/Title: SUP**Report Level:** MN06**Name/ID:** T. Spinelli , 1E9641**Agency:** 827

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Need help in your language? Visit nyc.gov/oath or call 844-628-4692 for free assistance. If you have a disability and require a reasonable accommodation for the hearing, call 1-844-628-4692.

WHAT IS THIS CIVIL SUMMONS?

The enforcement agency on the front of the summons has charged you with the violation listed. **You must respond to the summons.** You can:

- 1) DENY the charge with a hearing at the Office of Administrative Trials and Hearings (OATH); or
- 2) ADMIT to the charge and pay the penalty.

HOW DO I RESPOND?

1) DENY: You can deny the charge using the following options:

By Phone: Request a phone hearing 3 business days before the hearing date listed on the other side of this page. To request and schedule go to nyc.gov/oathphone

In Person: Request an in person hearing 5 business days before the hearing date listed on the other side of this page. To request and schedule email livehearings@oath.nyc.gov

Online or Mail: Visit OATH online to see if your defense can be submitted in writing, without a hearing. Visit nyc.gov/hearings

If the charge on the front of the summons states you MUST APPEAR, then you or an authorized representative must attend the hearing by phone or in person.

To help avoid missing your hearing you can receive text message reminders about your case. To opt-in text "OATHreminder" to (917) 451-8829.

2) ADMIT: You can admit to the charge and pay the penalty:

Online: Visit nyc.gov/citypay/oath

Mail: Make the check or money order payable to "Finance Commissioner" in the amount shown on the Mail-in Penalty line. Write the summons number on the check or money order. No less than 10 days before the hearing date on this summons, mail a copy of this summons and the check or money order to: Finance Commissioner, City of New York, PO Box 2307, Peck Slip Station, New York NY 10272.

In Person: Bring this summons on or before the hearing date to any OATH Hearings Center between 8:00 AM and 3:30 PM. Cash not accepted.

Manhattan: 66 John St., 10th floor, New York, NY 10038

Brooklyn: 9 Bond St., 7th floor, Brooklyn, NY 11201

Bronx: 260 E. 161 St., 6th floor, Bronx, NY 10451

Queens: 31-00 47th Ave., 3rd & 4th floors, Long Island City, NY 11101

Staten Island: 350 St. Marks Pl., Staten Island, NY 10301

GET HELP: If you do not have a lawyer or a representative, you can schedule a free consultation with the OATH Help Center before your hearing date. Go to nyc.gov/oath/helpcenter

Warning: If you do not pay the penalty or present a defense, a default judgment may be entered against you and additional penalties may be imposed. If the Environmental Control Board or the Office of Administrative Trials and Hearings orders you to pay a civil penalty, failure to pay that penalty in a timely manner could lead to the denial of an application for a license, permit or registration, or to the suspension, termination or revocation of a license, permit or registration issued to you by a city agency.

You have the right to be informed of the maximum penalty. Higher penalties may be imposed for each repeated violation up to the maximum penalty allowed by law or regulation.

VENDOR-MULTIPLE OFFENSE SCHEDULE (\$Min/Max)

1st Offense \$50/50	3rd Offense \$250/250
2nd Offense \$100/100	4th Offense \$500/500