

Nassau County Surrogate's Court
262 Old Country Road, Mineola NY 11501
Attention: Administration department
phone: 516-493-3777
fax: 516-493-3382

Date: 6/19/19 INFORMATION DUE - after filing

Estate of Vicki R C. Simon

File number 2019 - 1564

The file number is on your receipt. Please include the file number on all documents. Do not staple your documents.

☐ Copy of Funeral Bill -CLEARLY showing "paid in full" or showing a \$0 balance

☐ Self addressed stamped envelope- Always required when filing

☒ Bond in the sum of \$540,000.00 PLUS \$30 filing fee ✓

☐ Affidavit of assets and liabilities to fix, reduce or dispense with bond

☐ Affidavit of Heirship/ Family tree affidavit - to be done by a disinterested person [not an immediate family member of the sole distributee Uniform Rules §207.16(c)]

☐ Affidavit of Delay

☐ Affidavit of due diligence _____

☐ Proposed order to dispense with service - see attached

☐ Notice to Consul General _____

☐ Notice of Administration to _____

☐ Citation / Supplemental Citation upon _____

☐ Renunciation, Waiver & Consent from _____

☐ Copy of Green Card of _____

☐ Photocopy of Marriage Certificate

☐ photocopy of most recent mortgage statement for property - should show principal balance

☐ Copy of most recent tax assessment for property - please print page showing assessed value - mynassauproperty.com

☐ Your Objections must be verified and served on all parties who appeared. Please file your original objections, original affidavit of service of objections and filing fee of \$75 (No personal checks accepted) (Money orders, certified checks, attorney checks, cash and Visa & Mastercard are accepted) * credit cards are only accepted in person and you must have a photo ID

☐ Affirmation or affidavit to amend petition _____

☐ Amended petition due - must be verified -you must also file an affirmation with the amended petition that lists the changes being made _____

☐ Other _____

☐ As of May 2018 you're required to use new forms (Attached). Don't use these forms again. Please file an affidavit signed by petitioner stating they're not a convicted felon and a New Oath and Designation with new language