

KENNETH R. SIMON
13 Stratton Road
Scarsdale, New York 10583
(914) 472-0626
(212) 962-5787

Geographical Requirements: OPEN for relocation

POSITION OBJECTIVE Position in Merchandising or related area

EDUCATION

BS Agricultural Economics	Kansas State University	8/77-5/80
Associate of Arts Degree	Kansas City Community College	1/76-5/77
College coursework included instruction in grain marketing, engineering graphics, principles of milling, milling technology, flow sheets and market grading of cereals. Also, 14 semester hours in business.		
<u>Financed college education through employment, loans and grants.</u>		

EMPLOYMENT

September 1970-September 1974: Pine Interiors, Denver, Colorado
Credit Collections Manager (9/73-9/74)

Responsible for collecting overdue accounts for a commercial and residential interiors agency. Duties included conducting credit checks; composing and mailing correspondence; conducting phone and visitation collections.

Hard Surface Manager (9/70-9/73)

Coordinated and directed the installation of residential and business floor coverings. Work involved hiring and scheduling laborers and sub-contractors; handling customer complaints and conducting quality-assurance checks.

October 1968-July 1969: Lombard, Vitalis, Paganucci & Nelson

Accounting Clerk

Responsible for balancing bank statements, payroll and trial balance.

Other employment includes various positions as bartender and chauffeur (1974-1976). Is experienced in beverage merchandising.

PROFESSIONAL ORGANIZATIONS

Kansas State University Agriculture Economics Club
Kansas State University Alumni Association

MILITARY EXPERIENCE

United States Marine Corps, four years. Honorable Discharge. Served as a project expeditor and engineer. Served in Viet-Nam 11/67-8/68.

INTERESTS Interests include jogging, tennis, golf, chess and backgammon. Is willing to travel.

HEALTH Excellent.

REFERENCES Available on request.