



March 13, 2012

Claude A. Simon  
Veratex Incorporated  
160 Madison, Ave, 7<sup>th</sup> floor  
New York, NY 10016-5451

Mr. Simon

Per my walk-thru with you last Thursday, All Points Moving & Storage Inc will move all designated furniture, computer equipment, files, contents, etc., for Veratex Inc from your current facility to a new job site within a 30 block radius for a total estimated cost of **\$5,750.00.**

This figure includes all necessary materials, moving boxes, specialized packing, color coding (tagging), preparatory work, building protection, actual relocation, post moving, as well as all prior pre-move planning & consultation by our project management team. It also includes the complete removal of all the non-essential furniture that still needs to be vacated from 160 Madison so your firm is in compliance with current landlord regulations.

Prior to the move, All Points will deliver a supply of moving boxes to your office staff so that your personnel can begin to pack desk contents, credenzas, etc. This type of packing will be the responsibility of each employee who will be assigned a specific color-coded number by our project manager. We will have the responsibility to pack all computer equipment, printers, faxes, art work, cumbersome items, etc., prior to getting exclusive access to the elevator.

Working from the approved blueprint, All Points will place furniture, equipment, contents, etc., via a detailed color-coded numbering system. Computer equipment, will be immediately unpacked from security bins, unwrapped and placed on designated desks, with all corresponding wiring, keyboards, cables, etc., via plastic computer bags. This will enable your IT guys to reconnect all equipment immediately without any confusion.



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225 N Rte. 303, Suite 108, Congers, NY 10920

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Claude, you will need to write a separate short letter to each building management, informing them of your official request for exclusive use of the elevator after the specific itinerary is established.

This first meeting (orientation) with your move coordinator and our project manager should commence no later than 1 full week before the actual day of service

If you have any questions, or if I can be further assistance, please contact me directly on my cell. I am personally looking forward to working with you and your entire organization on this project.

Regards,

  
John Morano  
All Points Moving & Storage Inc  
Vice President-Commercial Division



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# Synergistic Marketing LLC

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Phone (212) 684-2253  
Fax (212) 684-9595

February 6, 2012

Mr. John Morano  
All Points Moving & Storage  
225 N. Route 303  
Suite #108  
Congers, NY 10920

Dear John,

I wanted to express our appreciation for the outstanding performance you and the All Points Moving Crew had exhibited during our office relocation.

It was surprising to me, since I had done several moves with other companies and have always been unhappy with the results. Your men worked exceptionally well together in expediting getting us out of the old location and into the new location in an efficient and safe process.

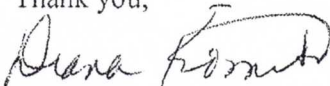
Both spaces and furniture were protected so there with no incidents on either end. I was pleasantly relieved that the more intricate pieces of furniture were put together with very little effort since you had recommended a professional craftsman on the scene to make sure everything was put back together properly. This was not always the case with our previous movers.

As for your costs, they were right on target with no additional surprises at the end of the job.

All in all, your presence on the job and constant review of our needs made it an effortless experience.

Your company had definitely exceeded my expectations.

Thank you,



Diana Komito  
Director of Operations