

Report Packet

Cover Page

534 West 42nd Street Condo
Association

Prepared for

May 2019

Trial Balance

Period = May 2019

Book = Cash

		Forward Balance	Debit	Credit	Ending Balance
1110-0000	Operating Cash 1	25,963.71	4,121.27	0.00	30,084.98
1130-0000	Savings Cash 1	20,030.09	0.51	0.00	20,030.60
1620-0000	Equipment	28,039.88	0.00	0.00	28,039.88
1621-0000	Accum. Dep - Equipment	-2,898.00	0.00	0.00	-2,898.00
1720-0000	Building Improvement	11,268.56	0.00	0.00	11,268.56
2245-0000	Insurance Proceed-Prop. Damage	-8,485.99	0.00	0.00	-8,485.99
2650-0000	Net Payroll	0.00	0.00	0.00	0.00
3800-0000	Retained Earnings	-100,658.02	0.00	0.00	-100,658.02
4530-0000	Condo Common Charge	-32,722.52	0.00	9,312.51	-42,035.03
4700-0000	Commercial/Retail rent	-2,746.52	0.00	686.63	-3,433.15
5720-0000	Interest on Bank Accounts	-1.98	0.00	0.51	-2.49
6202-0000	Accounting	950.00	0.00	0.00	950.00
6215-0000	Building Supplies	0.00	335.13	0.00	335.13
6235-0000	Plumbing Repair	445.30	0.00	0.00	445.30
6241-0000	Boiler Repair	21,203.23	0.00	0.00	21,203.23
6249-0000	Elevator Contract	0.00	337.51	0.00	337.51
6250-0000	Elevator Inspection & Repair	2,938.80	81.60	0.00	3,020.40
6253-0000	Permits & Licenses	4,279.57	105.00	0.00	4,384.57
6256-0000	Fire Alarm Inspection	0.00	276.65	0.00	276.65
6267-0000	Locksmith	1,007.10	0.00	0.00	1,007.10
6300-0000	Management	4,400.00	1,100.00	0.00	5,500.00
6312-0000	Security Cameras/Intercom	3,854.18	0.00	0.00	3,854.18
6320-0010	Worker's Compensation	314.00	95.25	0.00	409.25
6362-0000	Inspections	550.00	0.00	0.00	550.00
6364-0000	Filing Fees	60.60	0.00	0.00	60.60
6367-0000	Boiler Inspection Service	35.25	0.00	0.00	35.25
6410-0000	Electricity	2,994.69	632.86	0.00	3,627.55
6420-0000	Gas	8,874.07	677.59	0.00	9,551.66
6430-0000	Water & Sewer	1,121.21	0.00	0.00	1,121.21
6455-0000	Telephone	1,683.81	443.08	0.00	2,126.89
7421-0000	Postage	14.40	0.00	0.00	14.40
7610-0000	Legal - General	2,250.50	0.00	0.00	2,250.50
7615-0000	Payroll Processing Fees	626.82	129.22	0.00	756.04

Trial Balance

Period = May 2019

Book = Cash

		Forward Balance	Debit	Credit	Ending Balance
7620-0000	Taxes	170.00	0.00	0.00	170.00
7845-0000	Gross Salary	4,061.52	1,523.07	0.00	5,584.59
7851-0000	FICA Expense	310.72	116.52	0.00	427.24
7852-0000	FUTA Expense	24.40	9.15	0.00	33.55
7853-0000	SUTA Expense	40.62	15.24	0.00	55.86
	Total	0.00	9,999.65	9,999.65	0.00

Income Statement

Period = May 2019

Book = Cash

		Period to Date	%	Year to Date	%
4000-0000	INCOME				
4100-0000	RENT				
4530-0000	Condo Common Charge	9,312.51	93.13	42,035.03	92.44
4700-0000	Commercial/Retail rent	686.63	6.87	3,433.15	7.55
4990-0000	NET RENT INCOME	9,999.14	99.99	45,468.18	99.99
5600-0000	OTHER INCOME				
5720-0000	Interest on Bank Accounts	0.51	0.01	2.49	0.01
5890-0000	TOTAL OTHER INCOME	0.51	0.01	2.49	0.01
5990-0000	TOTAL INCOME	9,999.65	100.00	45,470.67	100.00
6000-0000	EXPENSES				
6100-0000	DIRECT EXPENSES				
6202-0000	Accounting	0.00	0.00	950.00	2.09
6215-0000	Building Supplies	335.13	3.35	335.13	0.74
6235-0000	Plumbing Repair	0.00	0.00	445.30	0.98
6241-0000	Boiler Repair	0.00	0.00	21,203.23	46.63
6249-0000	Elevator Contract	337.51	3.38	337.51	0.74
6250-0000	Elevator Inspection & Repair	81.60	0.82	3,020.40	6.64
6253-0000	Permits & Licenses	105.00	1.05	4,384.57	9.64
6256-0000	Fire Alarm Inspection	276.65	2.77	276.65	0.61
6267-0000	Locksmith	0.00	0.00	1,007.10	2.21
6300-0000	Management	1,100.00	11.00	5,500.00	12.10
6312-0000	Security Cameras/Intercom	0.00	0.00	3,854.18	8.48
6320-0010	Worker's Compensation	95.25	0.95	409.25	0.90
6362-0000	Inspections	0.00	0.00	550.00	1.21
6364-0000	Filing Fees	0.00	0.00	60.60	0.13
6367-0000	Boiler Inspection Service	0.00	0.00	35.25	0.08
6410-0000	Electricity	632.86	6.33	3,627.55	7.98

Income Statement

Period = May 2019

Book = Cash

		Period to Date	%	Year to Date	%
6420-0000	Gas	677.59	6.78	9,551.66	21.01
6430-0000	Water & Sewer	0.00	0.00	1,121.21	2.47
6455-0000	Telephone	443.08	4.43	2,126.89	4.68
6990-0000	TOTAL DIRECT EXPENSES	4,084.67	40.85	58,796.48	129.31
7000-0000	GENERAL & ADMINISTRATIVE				
7421-0000	Postage	0.00	0.00	14.40	0.03
7610-0000	Legal - General	0.00	0.00	2,250.50	4.95
7615-0000	Payroll Processing Fees	129.22	1.29	756.04	1.66
7620-0000	Taxes	0.00	0.00	170.00	0.37
7800-0000	PAYROLL EXPENSE				
7845-0000	Gross Salary	1,523.07	15.23	5,584.59	12.28
7851-0000	FICA Expense	116.52	1.17	427.24	0.94
7852-0000	FUTA Expense	9.15	0.09	33.55	0.07
7853-0000	SUTA Expense	15.24	0.15	55.86	0.12
7890-0000	TOTAL PAYROLL	1,793.20	17.93	6,857.28	15.08
7990-0000	TOTAL G & A EXPENSE	1,793.20	17.93	9,292.18	20.44
8990-0000	TOTAL EXPENSES	5,877.87	58.78	68,088.66	149.74
9090-0000	NET INCOME	4,121.78	41.22	-22,617.99	-49.74

Statement (12 months)

Period = Jan 2019-May 2019

Book = Cash

		Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Total
4000-0000	INCOME						
4100-0000	RENT						
4530-0000	Condo Common Charge	8,118.13	9,312.51	7,073.75	8,218.13	9,312.51	42,035.03
4700-0000	Commercial/Retail rent	686.63	686.63	686.63	686.63	686.63	3,433.15
4810-0000	Plus:Prepaid Rent/Maintenance/Common	0.00	686.63	-686.63	0.00	0.00	0.00
4990-0000	NET RENT INCOME	8,804.76	10,685.77	7,073.75	8,904.76	9,999.14	45,468.18
5600-0000	OTHER INCOME						
5720-0000	Interest on Bank Accounts	0.51	0.46	0.48	0.53	0.51	2.49
5890-0000	TOTAL OTHER INCOME	0.51	0.46	0.48	0.53	0.51	2.49
5990-0000	TOTAL INCOME	8,805.27	10,686.23	7,074.23	8,905.29	9,999.65	45,470.67
6000-0000	EXPENSES						
6100-0000	DIRECT EXPENSES						
6202-0000	Accounting	150.00	0.00	800.00	0.00	0.00	950.00
6215-0000	Building Supplies	0.00	0.00	0.00	0.00	335.13	335.13
6235-0000	Plumbing Repair	0.00	0.00	445.30	0.00	0.00	445.30
6241-0000	Boiler Repair	0.00	20,658.85	544.38	0.00	0.00	21,203.23
6249-0000	Elevator Contract	0.00	0.00	0.00	0.00	337.51	337.51
6250-0000	Elevator Inspection & Repair	881.89	437.51	337.51	1,281.89	81.60	3,020.40
6253-0000	Permits & Licenses	0.00	0.00	0.00	4,279.57	105.00	4,384.57
6256-0000	Fire Alarm Inspection	0.00	0.00	0.00	0.00	276.65	276.65
6267-0000	Locksmith	549.82	457.28	0.00	0.00	0.00	1,007.10
6300-0000	Management	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	5,500.00
6312-0000	Security Cameras/Intercom	0.00	0.00	3,854.18	0.00	0.00	3,854.18
6320-0010	Worker's Compensation	63.50	123.50	63.50	63.50	95.25	409.25
6362-0000	Inspections	550.00	0.00	0.00	0.00	0.00	550.00
6364-0000	Filing Fees	0.00	0.00	30.60	30.00	0.00	60.60
6367-0000	Boiler Inspection Service	0.00	35.25	0.00	0.00	0.00	35.25

Statement (12 months)

Period = Jan 2019-May 2019

Book = Cash

		Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Total
6410-0000	Electricity	671.13	832.52	778.33	712.71	632.86	3,627.55
6420-0000	Gas	2,583.31	2,970.70	2,023.58	1,296.48	677.59	9,551.66
6430-0000	Water & Sewer	585.86	0.00	0.00	535.35	0.00	1,121.21
6455-0000	Telephone	420.68	420.74	420.04	422.35	443.08	2,126.89
6990-0000	TOTAL DIRECT EXPENSES	7,556.19	27,036.35	10,397.42	9,721.85	4,084.67	58,796.48
7000-0000	GENERAL & ADMINISTRATIVE						
7421-0000	Postage	0.00	0.00	14.40	0.00	0.00	14.40
7610-0000	Legal - General	826.50	1,213.50	0.00	210.50	0.00	2,250.50
7615-0000	Payroll Processing Fees	189.60	123.20	184.80	129.22	129.22	756.04
7620-0000	Taxes	0.00	0.00	0.00	170.00	0.00	170.00
7800-0000	PAYROLL EXPENSE						
7845-0000	Gross Salary	1,015.38	1,015.38	1,015.38	1,015.38	1,523.07	5,584.59
7851-0000	FICA Expense	77.68	77.68	77.68	77.68	116.52	427.24
7852-0000	FUTA Expense	6.10	6.10	6.10	6.10	9.15	33.55
7853-0000	SUTA Expense	20.30	20.30	15.23	-15.21	15.24	55.86
7890-0000	TOTAL PAYROLL	1,309.06	1,242.66	1,299.19	1,213.17	1,793.20	6,857.28
7990-0000	TOTAL G & A EXPENSE	2,135.56	2,456.16	1,313.59	1,593.67	1,793.20	9,292.18
8990-0000	TOTAL EXPENSES	9,691.75	29,492.51	11,711.01	11,315.52	5,877.87	68,088.66
9090-0000	NET INCOME	-886.48	-18,806.28	-4,636.78	-2,410.23	4,121.78	-22,617.99

Balance Sheet

Period = May 2019

Book = Cash

		Current Balance
1110-0000	<i>Operating Cash 1</i>	30,084.98
1130-0000	<i>Savings Cash 1</i>	20,030.60
1190-0000	TOTAL CASH	50,115.58
1400-0000	Total Current Assets	50,115.58
1600-0000	PROPERTY	
1620-0000	Equipment	28,039.88
1621-0000	Accum. Dep - Equipment	-2,898.00
1720-0000	Building Improvement	11,268.56
1890-0000	TOTAL PROPERTY	36,410.44
1990-0000	TOTAL ASSETS	86,526.02
2000-0000	LIABILITIES & CAPITAL	
2100-0000	LIABILITIES	
2245-0000	Insurance Proceed-Prop. Damage	8,485.99
2300-0000	TAX LIABILITIES	
2490-0000	TOTAL TAX LIABILITIES	8,485.99
2990-0000	TOTAL LIABILITIES	8,485.99
3000-0000	CAPITAL	
3800-0000	Retained Earnings	78,040.03
3890-0000	TOTAL CAPITAL	78,040.03
3990-0000	TOTAL LIABILITIES & CAPITAL	86,526.02

Cash Flow Statement

Period = May 2019

Book = Cash

		Period to Date	%	Year to Date	%
4000-0000	INCOME				
4100-0000	RENT				
4530-0000	Condo Common Charge	9,312.51	93.13	42,035.03	92.44
4700-0000	Commercial/Retail rent	686.63	6.87	3,433.15	7.55
4990-0000	NET RENT INCOME	9,999.14	99.99	45,468.18	99.99
5600-0000	OTHER INCOME				
5720-0000	Interest on Bank Accounts	0.51	0.01	2.49	0.01
5890-0000	TOTAL OTHER INCOME	0.51	0.01	2.49	0.01
5990-0000	TOTAL INCOME	9,999.65	100.00	45,470.67	100.00
6000-0000	EXPENSES				
6100-0000	DIRECT EXPENSES				
6202-0000	Accounting	0.00	0.00	950.00	2.09
6215-0000	Building Supplies	335.13	3.35	335.13	0.74
6235-0000	Plumbing Repair	0.00	0.00	445.30	0.98
6241-0000	Boiler Repair	0.00	0.00	21,203.23	46.63
6249-0000	Elevator Contract	337.51	3.38	337.51	0.74
6250-0000	Elevator Inspection & Repair	81.60	0.82	3,020.40	6.64
6253-0000	Permits & Licenses	105.00	1.05	4,384.57	9.64
6256-0000	Fire Alarm Inspection	276.65	2.77	276.65	0.61
6267-0000	Locksmith	0.00	0.00	1,007.10	2.21
6300-0000	Management	1,100.00	11.00	5,500.00	12.10
6312-0000	Security Cameras/Intercom	0.00	0.00	3,854.18	8.48
6320-0010	Worker's Compensation	95.25	0.95	409.25	0.90
6362-0000	Inspections	0.00	0.00	550.00	1.21
6364-0000	Filing Fees	0.00	0.00	60.60	0.13
6367-0000	Boiler Inspection Service	0.00	0.00	35.25	0.08
6410-0000	Electricity	632.86	6.33	3,627.55	7.98

Cash Flow Statement

Period = May 2019

Book = Cash

		Period to Date	%	Year to Date	%
6420-0000	Gas	677.59	6.78	9,551.66	21.01
6430-0000	Water & Sewer	0.00	0.00	1,121.21	2.47
6455-0000	Telephone	443.08	4.43	2,126.89	4.68
6990-0000	TOTAL DIRECT EXPENSES	4,084.67	40.85	58,796.48	129.31
7000-0000	GENERAL & ADMINISTRATIVE				
7421-0000	Postage	0.00	0.00	14.40	0.03
7610-0000	Legal - General	0.00	0.00	2,250.50	4.95
7615-0000	Payroll Processing Fees	129.22	1.29	756.04	1.66
7620-0000	Taxes	0.00	0.00	170.00	0.37
7800-0000	PAYROLL EXPENSE				
7845-0000	Gross Salary	1,523.07	15.23	5,584.59	12.28
7851-0000	FICA Expense	116.52	1.17	427.24	0.94
7852-0000	FUTA Expense	9.15	0.09	33.55	0.07
7853-0000	SUTA Expense	15.24	0.15	55.86	0.12
7890-0000	TOTAL PAYROLL	1,793.20	17.93	6,857.28	15.08
7990-0000	TOTAL G & A EXPENSE	1,793.20	17.93	9,292.18	20.44
8990-0000	TOTAL EXPENSES	5,877.87	58.78	68,088.66	149.74
9090-0000	NET INCOME	4,121.78	41.22	-22,617.99	-49.74
	Adjustments				
	Total Adjustments	0.00	0.00	0.00	0.00
	Cash Flow	0.00	0.00	0.00	0.00
	Period to Date	Beginning Balance	Ending Balance	Difference	
1105-0000	Operating Cash	0.00	0.00	0.00	

Cash Flow Statement

Period = May 2019

Book = Cash

		Period to Date	%	Year to Date	%
1110-0000	Operating Cash 1	25,963.71	30,084.98	4,121.27	
1130-0000	Savings Cash 1	20,030.09	20,030.60	0.51	
1140-0000	Savings Cash 3	0.00	0.00	0.00	
	Total Cash	45,993.80	50,115.58	4,121.78	

	Year to Date	Beginning Balance	Ending Balance	Difference	
1105-0000	Operating Cash	0.00	0.00	0.00	
1110-0000	Operating Cash 1	52,705.46	30,084.98	-22,620.48	
1130-0000	Savings Cash 1	20,028.11	20,030.60	2.49	
1140-0000	Savings Cash 3	0.00	0.00	0.00	
	Total Cash	72,733.57	50,115.58	-22,617.99	

General Ledger

Period = May 2019

Book = Cash

Sort On =

Property	Property Name	Date	Period	Person/Description	Control	Referenc e	Debit	Credit	Balance	Remarks
1110-0000				Operating Cash 1					25,963.71	= Beginning Balance =
534condo	534 West 42nd...	05/03/2019	05/2019	Artur Ujkaj (v0000081)	K-72042	50319	0.00	447.34	25,516.37	payroll 5.3.19
534condo	534 West 42nd...	05/17/2019	05/2019	Artur Ujkaj (v0000081)	K-72043	51719	0.00	447.33	25,069.04	payroll 5.17.19
534condo	534 West 42nd...	05/24/2019	05/2019	ADP Inc. (adp)	K-71499	5241...	0.00	64.61	25,004.43	payroll processing 5.17.19
534condo	534 West 42nd...	05/28/2019	05/2019	Verizon Wireless (v0000151)	K-71591	52819534	0.00	194.12	24,810.31	534 5.7-6.6.19 phone 2129041458660749
534condo	534 West 42nd...	05/31/2019	05/2019	Artur Ujkaj (v0000081)	K-72044	53119	0.00	447.35	24,362.96	payroll 5.31.19
				Check Batch 24279				1,100.00	23,262.96	
				Receipt Batch 23138			3,433.14		26,696.10	
				Receipt Batch 23112			1,144.38		27,840.48	
				Check Batch 24332				248.96	27,591.52	
				Receipt Batch 23341			686.63		28,278.15	
				Check Batch 24401				614.16	27,663.99	
				Receipt Batch 23403			2,396.23		30,060.22	
				Receipt Batch 23411			1,194.38		31,254.60	
				Check Batch 24413				81.60	31,173.00	
				Journal Batch 8981				64.61	31,108.39	
				Check Batch 24441				1,310.45	29,797.94	
				Receipt Batch 23608			1,144.38		30,942.32	
				Check Batch 24461				440.13	30,502.19	
				Journal Batch 8885				417.21	30,084.98	
				Net Change=4,121.27			9,999.14	5,877.87	30,084.98	= Ending Balance =
1130-0000				Savings Cash 1					20,030.09	= Beginning Balance =
				Journal Batch 8982			0.51		20,030.60	
				Net Change=0.51			0.51	0.00	20,030.60	= Ending Balance =
1620-0000				Equipment					28,039.88	= Beginning Balance =
				Net Change=0.00			0.00	0.00	28,039.88	= Ending Balance =
1621-0000				Accum. Dep - Equipment					-2,898.00	= Beginning Balance =
				Net Change=0.00			0.00	0.00	-2,898.00	= Ending Balance =
1720-0000				Building Improvement					11,268.56	= Beginning Balance =
				Net Change=0.00			0.00	0.00	11,268.56	= Ending Balance =
2245-0000				Insurance Proceed-Prop. Damage					-8,485.99	= Beginning Balance =
				Net Change=0.00			0.00	0.00	-8,485.99	= Ending Balance =

General Ledger

Period = May 2019

Book = Cash

Sort On =

Property	Property Name	Date	Period	Person/Description	Control	Referenc e	Debit	Credit	Balance	Remarks
				Net Payroll					0.00 = Beginning Balance =	
534condo	534 West 42nd...	05/03/2019	05/2019	Artur Ujkaj (v0000081)	K-72042	50319	447.34	0.00	447.34	payroll 5.3.19
534condo	534 West 42nd...	05/17/2019	05/2019	Artur Ujkaj (v0000081)	K-72043	51719	447.33	0.00	894.67	payroll 5.17.19
534condo	534 West 42nd...	05/31/2019	05/2019	Artur Ujkaj (v0000081)	K-72044	53119	447.35	0.00	1,342.02	payroll 5.31.19
534condo	534 West 42nd...	05/31/2019	05/2019	To Gross up 5.2019	J-15463		0.00	1,342.02	0.00	To Gross up 5.2019
				Net Change=0.00			1,342.02	1,342.02	0.00 = Ending Balance =	
				Retained Earnings					-100,658.02 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	-100,658.02 = Ending Balance =	
				Condo Common Charge					-32,722.52 = Beginning Balance =	
534condo	534 West 42nd...	05/01/2019	05/2019	Trubitt (t0000174)	R-134924	:ACH...	0.00	1,144.38	-33,866.90	Pre-Authorized Payment
534condo	534 West 42nd...	05/01/2019	05/2019	Riccardi (t0000176)	R-134925	:ACH...	0.00	1,144.38	-35,011.28	Pre-Authorized Payment
534condo	534 West 42nd...	05/01/2019	05/2019	Khaneja (t0001082)	R-134926	:ACH...	0.00	1,144.38	-36,155.66	Pre-Authorized Payment
534condo	534 West 42nd...	05/01/2019	05/2019	Younge (t0000178)	R-135067	:AC...	0.00	1,144.38	-37,300.04	Online Payment - EFT Payment. Web - Resid...
534condo	534 West 42nd...	05/16/2019	05/2019	Simon (t0000180)	R-136162	00001196	0.00	2,396.23	-39,696.27	:CHECKscan Payment
534condo	534 West 42nd...	05/17/2019	05/2019	Samuels (t0000177)	R-136190	:AC...	0.00	744.38	-40,440.65	Online Payment - EFT Payment Paid by Ro...
534condo	534 West 42nd...	05/17/2019	05/2019	Samuels (t0000177)	R-136190	:AC...	0.00	450.00	-40,890.65	Online Payment - EFT Payment Paid by Ro...
534condo	534 West 42nd...	05/28/2019	05/2019	Younge (t0000178)	R-136590	:AC...	0.00	1,144.38	-42,035.03	Online Payment - EFT Payment. Web - Resid...
				Net Change=-9,312.51			0.00	9,312.51	-42,035.03 = Ending Balance =	
				Commercial/Retail rent					-2,746.52 = Beginning Balance =	
534condo	534 West 42nd...	05/09/2019	05/2019	Praveen Gulati (t0000760)	R-135850	006382	0.00	686.63	-3,433.15	:CHECKscan Payment
				Net Change=-686.63			0.00	686.63	-3,433.15 = Ending Balance =	
				Interest on Bank Accounts					-1.98 = Beginning Balance =	
534condo	534 West 42nd...	05/31/2019	05/2019	Bank Interest	J-15602		0.00	0.51	-2.49	Bank Interest
				Net Change=-0.51			0.00	0.51	-2.49 = Ending Balance =	
				Accounting					950.00 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	950.00 = Ending Balance =	
				Building Supplies					0.00 = Beginning Balance =	
534condo	534 West 42nd...	05/30/2019	05/2019	Tsigonia Paint Sales (tsignoa)	K-71886	670	335.13	0.00	335.13	trash bags; dishwashing liquid etc
				Net Change=335.13			335.13	0.00	335.13 = Ending Balance =	
				Plumbing Repair					445.30 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	445.30 = Ending Balance =	

General Ledger

Period = May 2019

Book = Cash

Sort On =

Property	Property Name	Date	Period	Person/Description	Control	Referenc e	Debit	Credit	Balance	Remarks
6241-0000				Boiler Repair					21,203.23 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	21,203.23 = Ending Balance =	
6249-0000				Elevator Contract					0.00 = Beginning Balance =	
534condo	534 West 42nd...	05/16/2019	05/2019	Solid State Elevator Corp (solids)	K-71433	665	337.51	0.00	337.51	monthly elev maintenance 5.2019
				Net Change=337.51			337.51	0.00	337.51 = Ending Balance =	
6250-0000				Elevator Inspection & Repair					2,938.80 = Beginning Balance =	
534condo	534 West 42nd...	05/21/2019	05/2019	Livingston Management Service...	K-71552	666	81.60	0.00	3,020.40	Amex reimbursement 4.2019 534W42 elev in...
				Net Change=81.60			81.60	0.00	3,020.40 = Ending Balance =	
6253-0000				Permits & Licenses					4,279.57 = Beginning Balance =	
534condo	534 West 42nd...	05/30/2019	05/2019	Hartford Steam Boiler (hartford)	K-71885	669	105.00	0.00	4,384.57	inspection and permits
				Net Change=105.00			105.00	0.00	4,384.57 = Ending Balance =	
6256-0000				Fire Alarm Inspection					0.00 = Beginning Balance =	
534condo	534 West 42nd...	05/16/2019	05/2019	Able Fire Prevention Corp (ablef)	K-71432	664	276.65	0.00	276.65	Service for fire ext, inspect, check and tag 4.30.19
				Net Change=276.65			276.65	0.00	276.65 = Ending Balance =	
6267-0000				Locksmith					1,007.10 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	1,007.10 = Ending Balance =	
6300-0000				Management					4,400.00 = Beginning Balance =	
534condo	534 West 42nd...	05/01/2019	05/2019	Livingston Management Service...	K-70590	662	1,100.00	0.00	5,500.00	Management Fee
				Net Change=1,100.00			1,100.00	0.00	5,500.00 = Ending Balance =	
6312-0000				Security Cameras/Intercom					3,854.18 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	3,854.18 = Ending Balance =	
6320-0010				Worker's Compensation					314.00 = Beginning Balance =	
534condo	534 West 42nd...	05/31/2019	05/2019	To Gross up 5.2019	J-15463		0.00	2.34	311.66	paid family leave
534condo	534 West 42nd...	05/31/2019	05/2019	To Gross up 5.2019	J-15463		101.19	0.00	412.85	pay-by-pay insurance
534condo	534 West 42nd...	05/31/2019	05/2019	To Gross up 5.2019	J-15463		0.00	3.60	409.25	voluntary disability
				Net Change=95.25			101.19	5.94	409.25 = Ending Balance =	
6362-0000				Inspections					550.00 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	550.00 = Ending Balance =	

General Ledger

Period = May 2019

Book = Cash

Sort On =

Property	Property Name	Date	Period	Person/Description	Control	Referenc e	Debit	Credit	Balance	Remarks
6364-0000				Filing Fees					60.60 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	60.60 = Ending Balance =	
6367-0000				Boiler Inspection Service					35.25 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	35.25 = Ending Balance =	
6410-0000				Electricity					2,994.69 = Beginning Balance =	
534condo	534 West 42nd...	05/28/2019	05/2019	Consolidated Edison Company ...	K-71794	667	632.86	0.00	3,627.55	plp 4.18-5.17.19 elec 44-7223-0650-0200-7
				Net Change=632.86			632.86	0.00	3,627.55 = Ending Balance =	
6420-0000				Gas					8,874.07 = Beginning Balance =	
534condo	534 West 42nd...	05/28/2019	05/2019	Consolidated Edison Company ...	K-71794	667	642.46	0.00	9,516.53	plp 4.18-5.17.19 gas 44-7223-0650-0200-7
534condo	534 West 42nd...	05/28/2019	05/2019	Consolidated Edison Company ...	K-71795	668	35.13	0.00	9,551.66	cook 4.18-5.17.19 gas 44-7223-0652-0201-1
				Net Change=677.59			677.59	0.00	9,551.66 = Ending Balance =	
6430-0000				Water & Sewer					1,121.21 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	1,121.21 = Ending Balance =	
6455-0000				Telephone					1,683.81 = Beginning Balance =	
534condo	534 West 42nd...	05/06/2019	05/2019	Verizon (verizon)	K-70971	663	248.96	0.00	1,932.77	5.1-5.31.19 phone 2125644061176740
534condo	534 West 42nd...	05/28/2019	05/2019	Verizon Wireless (v0000151)	K-71591	52819534	194.12	0.00	2,126.89	534 5.7-6.6.19 phone 2129041458660749
				Net Change=443.08			443.08	0.00	2,126.89 = Ending Balance =	
7421-0000				Postage					14.40 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	14.40 = Ending Balance =	
7610-0000				Legal - General					2,250.50 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	2,250.50 = Ending Balance =	
7615-0000				Payroll Processing Fees					626.82 = Beginning Balance =	
534condo	534 West 42nd...	05/24/2019	05/2019	ADP Inc. (adp)	K-71499	5241...	64.61	0.00	691.43	payroll processing 5.17.19
534condo	534 West 42nd...	05/24/2019	05/2019	Payroll processing fee	J-15601		64.61	0.00	756.04	Payroll processing fee
				Net Change=129.22			129.22	0.00	756.04 = Ending Balance =	
7620-0000				Taxes					170.00 = Beginning Balance =	
				Net Change=0.00			0.00	0.00	170.00 = Ending Balance =	

General Ledger

Period = May 2019

Book = Cash

Sort On =

Property	Property Name	Date	Period	Person/Description	Control	Reference	Debit	Credit	Balance	Remarks
7845-0000				Gross Salary					4,061.52	= Beginning Balance =
534condo	534 West 42nd...	05/31/2019	05/2019	To Gross up 5.2019	J-15463		1,523.07	0.00	5,584.59	To Gross up 4.2019
				Net Change=1,523.07			1,523.07	0.00	5,584.59	= Ending Balance =
7851-0000				FICA Expense					310.72	= Beginning Balance =
534condo	534 West 42nd...	05/31/2019	05/2019	To Gross up 5.2019	J-15463		116.52	0.00	427.24	To Gross up 5.2019
				Net Change=116.52			116.52	0.00	427.24	= Ending Balance =
7852-0000				FUTA Expense					24.40	= Beginning Balance =
534condo	534 West 42nd...	05/31/2019	05/2019	To Gross up 5.2019	J-15463		9.15	0.00	33.55	To Gross up 5.2019
				Net Change=9.15			9.15	0.00	33.55	= Ending Balance =
7853-0000				SUTA Expense					40.62	= Beginning Balance =
534condo	534 West 42nd...	05/31/2019	05/2019	To Gross up 5.2019	J-15463		15.24	0.00	55.86	To Gross up 5.2019
				Net Change=15.24			15.24	0.00	55.86	= Ending Balance =
							17,225.48	17,225.48		

534 West 42nd Street Condo Association (534condo)

Receipt Register

For Period = May 2019

Control	Batch	Period	Date	Person	Property	Cash Acct	Account	Amount	Reference	Check #	Notes
R-13492	23138	05/2019	5/1/2019	Trubitt(10000174)	534condo	1110-0000	4530-0000 Condo Common Charge	1,144.38		:ACH-31442	
R-13492	23138	05/2019	5/1/2019	Riccardi(10000176)	534condo	1110-0000	4530-0000 Condo Common Charge	1,144.38		:ACH-31443	
R-13492	23138	05/2019	5/1/2019	Khaneja(10001082)	534condo	1110-0000	4530-0000 Condo Common Charge	1,144.38		:ACH-31444	
R-13506	23112	05/2019	5/1/2019	Younge(10000178)	534condo	1110-0000	4530-0000 Condo Common Charge	1,144.38		:ACH-WEB	
R-13585	23341	05/2019	5/9/2019	Praveen Gulati(10000760)	534condo	1110-0000	4700-0000 Commercial/Retail rent	686.63		006382	
R-13616	23403	05/2019	5/16/2019	Simon(10000180)	534condo	1110-0000	4530-0000 Condo Common Charge	2,396.23		00001196	
R-13619	23411	05/2019	5/17/2019	Samuels(10000177)	534condo	1110-0000	4530-0000 Condo Common Charge	744.38		:ACH-WEB	
					534condo	1110-0000	4530-0000 Condo Common Charge	450.00		:ACH-WEB	
R-13659	23608	05/2019	5/28/2019	Younge(10000178)	534condo	1110-0000	4530-0000 Condo Common Charge	1,144.38		:ACH-WEB	
Total								<u>9,999.14</u>			

534 West 42nd Street Condo Association (534condo)

Check Register

For Period = May 2019

Control	Batch	Period	Date	Person	Property	Account	Amount	Reference	Notes
K-70590	24279	05/2019	5/1/2019	Livingston Management Services, LLC (livin	534condo	6300-0000 Management	1,100.00	662	Management Fee
K-70971	24332	05/2019	5/6/2019	Verizon (verizon)	534condo	6455-0000 Telephone	248.96	663	5.1-5.31.19 phone 2125644061176740
K-71432	24401	05/2019	5/16/2019	Able Fire Prevention Corp (ablef)	534condo	6256-0000 Fire Alarm Inspection	276.65	664	Service for fire ext, inspect, check and tag 4.30.19
K-71433	24401	05/2019	5/16/2019	Solid State Elevator Corp (solids)	534condo	6249-0000 Elevator Contract	337.51	665	monthly elev maintenance 5.2019
K-71499		05/2019	5/24/2019	ADP Inc. (adp)	534condo	7615-0000 Payroll Processing Fees	64.61	524196461	payroll processing 5.17.19
K-71552	24413	05/2019	5/21/2019	Livingston Management Services, LLC (livin	534condo	6250-0000 Elevator Inspection & Repair	81.60	666	Amex reimbursement 4.2019 534W42 elev inspection fee
K-71591		05/2019	5/28/2019	Verizon Wireless (v0000151)	534condo	6455-0000 Telephone	194.12	52819534	534 5.7-6.6.19 phone 2129041458660749
K-71794	24441	05/2019	5/28/2019	Consolidated Edison Company of N.Y. Inc.	534condo	6410-0000 Electricity	632.86	667	plp 4.18-5.17.19 elec 44-7223-0650-0200-7
					534condo	6420-0000 Gas	642.46	667	plp 4.18-5.17.19 gas 44-7223-0650-0200-7
K-71795	24441	05/2019	5/28/2019	Consolidated Edison Company of N.Y. Inc.	534condo	6420-0000 Gas	35.13	668	cook 4.18-5.17.19 gas 44-7223-0652-0201-1
K-71885	24461	05/2019	5/30/2019	Hartford Steam Boiler (hartford)	534condo	6253-0000 Permits & Licenses	105.00	669	inspection and permits
K-71886	24461	05/2019	5/30/2019	Tsignia Paint Sales (tsignoa)	534condo	6215-0000 Building Supplies	335.13	670	trash bags; dishwashing liquid etc
K-72042		05/2019	5/3/2019	Artur Ujkaj (v0000081)	534condo	2650-0000 Net Payroll	447.34	50319	payroll 5.3.19
K-72043		05/2019	5/17/2019	Artur Ujkaj (v0000081)	534condo	2650-0000 Net Payroll	447.33	51719	payroll 5.17.19
K-72044		05/2019	5/31/2019	Artur Ujkaj (v0000081)	534condo	2650-0000 Net Payroll	447.35	53119	payroll 5.31.19
Total							5,396.05		

Rent Roll with Lease Charges

534 West 42nd Street Condo Association (534condo)

As Of = 05/31/2019

Month Year = 05/2019

Unit	Unit Type	Unit Sq Ft	Resident Name	Market Rent	Charge Code	Amount	Resident Deposit	Other Deposit	Move In	Lease Expiration	Move Out	Balance
Current/Notice/Vacant Residents												
2	1br	0.00	t0000174 Jason Trubitt	0.00	common	1,144.38	0.00	0.00	12/01/2012			0.00
						Total	1,144.38					
3	1br	0.00	t0001082 Dr. Amit Khaneja	0.00	common	1,144.38	0.00	0.00	01/01/2017	12/31/2099		0.00
						Total	1,144.38					
4	1br	0.00	t0000176 John Riccardi	0.00	common	1,144.38	0.00	0.00	05/01/2013			0.00
						Total	1,144.38					
5	1br	0.00	t0000177 Yaneeke Samuels	0.00	common	1,144.38	0.00	0.00	01/01/2013			694.38
						Total	1,144.38					
6	1br	0.00	t0000178 Michael Younge	0.00	common	1,144.38	0.00	0.00	02/22/2013			0.00
						Total	1,144.38					
7	1br	0.00	t0000179 Tiiu Kuik	0.00	common	1,144.38	0.00	0.00	01/15/2013			12,588.18
						Total	1,144.38					
8	1br	0.00	t0000180 Claude Simon	0.00	common	2,396.23	0.00	0.00	12/12/2013			0.00
						Total	2,396.23					
RETAIL	retail	0.00	t0000760 Chicago Land Oil Company LLC Praveen Gulati	0.00	comm	686.63	0.00	0.00	11/01/2015	10/31/2099		0.00
						Total	686.63					
Total			534 West 42nd Street Condo Association(534condo)	0.00		9,949.14	0.00	0.00				13,282.56

Summary Groups	Square Footage	Market Rent	Lease Charges	Security Deposit	Other Deposits	# Of Units	% Unit Occupancy	% Sqft Occupied	Balance
Current/Notice/Vacant Residents	0.00	0.00	9,949.14	0.00	0.00	8.00	100.00	0.00	13,282.56
Future Residents/Applicants	0.00	0.00	0.00	0.00	0.00	0.00			0.00
Occupied Units	0.00	0.00				8	100.00	0.00	
Total Non Rev Units	0.00	0.00				0	0.00	0.00	
Total Vacant Units	0.00	0.00				0	0.00	0.00	
Totals:	0.00	0.00	9,949.14	0.00	0.00	8	100.00	0.00	13,282.56

Rent Roll with Lease Charges

534 West 42nd Street Condo Association (534condo)

As Of = 05/31/2019

Month Year = 05/2019

Unit	Unit Type	Unit Resident Sq Ft	Name	Market Charge Rent Code	Amount	Resident Deposit	Other Move In Deposit	Lease Expiration	Move Out	Balance
Summary of Charges by Charge Code (Current/Notice Residents Only)										
Charge Code		Amount								
common		9,262.51								
comm		686.63								
Total		9,949.14								

534condo-ChaseChk-9300

6/11/2019

Bank Reconciliation Report

5/31/2019

412059300

Posted by: jbowen on 6/11/2019

AD
6/30

Balance Per Bank Statement as of 5/31/2019 32,370.91

Outstanding Checks

Check Date	Check Number	Payee	Amount
4/3/2019	653	nycwater - NYC Water Board	535.35
5/28/2019	667	conediso - Consolidated Edison Company of N.Y. Inc.	1,275.32
5/28/2019	668	conediso - Consolidated Edison Company of N.Y. Inc.	35.13
5/30/2019	669	hartford - Hartford Steam Boiler	105.00
5/30/2019	670	tsignoa - Tsignoa Paint Sales	335.13
Less:	Outstanding Checks		2,285.93
	Reconciled Bank Balance		30,084.98

Balance per GL as of 5/31/2019 30,084.98

Reconciled Balance Per G/L

30,084.98

rlg

Difference (Reconciled Bank Balance And Reconciled Balance Per G/L)

0.00

534condo-ChaseChk-9300

6/11/2019

Bank Reconciliation Report

5/31/2019

412059300

Posted by: jbowen on 6/11/2019

Cleared Items:

Cleared Checks

Date	Tran #	Notes	Amount	Date Cleared
5/1/2019	662	livingst - Livingston Management Services, LLC	1,100.00	5/31/2019
5/3/2019	50319	v0000081 - Artur Ujkaj	447.34	5/31/2019
5/6/2019	663	verizon - Verizon	248.96	5/31/2019
5/16/2019	664	ablef - Able Fire Prevention Corp	276.65	5/31/2019
5/16/2019	665	solids - Solid State Elevator Corp	337.51	5/31/2019
5/17/2019	51719	v0000081 - Artur Ujkaj	447.33	5/31/2019
5/21/2019	666	livingst - Livingston Management Services, LLC	81.60	5/31/2019
5/24/2019	524196461	adp - ADP Inc.	64.61	5/31/2019
5/28/2019	52819534	v0000151 - Verizon Wireless	194.12	5/31/2019
5/31/2019	53119	v0000081 - Artur Ujkaj	447.35	5/31/2019
Total Cleared Checks			3,645.47	

Cleared Deposits

Date	Tran #	Notes	Amount	Date Cleared
5/1/2019	193	:ACH/X9 Deposit	4,577.52	5/31/2019
5/10/2019	171	:CHECKscan Deposit	686.63	5/31/2019
5/16/2019	172	:CHECKscan Deposit	2,396.23	5/31/2019
5/17/2019	194	:ACH Deposit	1,194.38	5/31/2019
5/29/2019	195	:ACH Deposit	1,144.38	5/31/2019
Total Cleared Deposits			9,999.14	

Cleared Other Items

Date	Tran #	Notes	Amount	Date Cleared
5/24/2019	JE 15601	Payroll processing fee	-64.61	5/31/2019
5/31/2019	JE 15463	To Gross up 5.2019	-417.21	5/31/2019
Total Cleared Other Items			-481.82	

534condo-ChaseRes-1484

6/11/2019

Bank Reconciliation Report

5/31/2019

3046731484

Posted by: jbowen on 6/11/2019

Balance Per Bank Statement as of 5/31/2019	20,030.60
Reconciled Bank Balance	<u>20,030.60</u>
Balance per GL as of 5/31/2019	20,030.60
Reconciled Balance Per G/L	<u>20,030.60</u>
Difference (Reconciled Bank Balance And Reconciled Balance Per G/L)	<u>0.00</u>

Cleared Items:

Cleared Other Items

Date	Tran #	Notes	Amount	Date Cleared
5/31/2019	JE 15602	Bank Interest	0.51	5/31/2019
Total Cleared Other Items			<u>0.51</u>	



JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218-2051

May 01, 2019 through May 31, 2019
 Primary Account: 00000412059300

00075555 1 AV 00.383



00075555 DRE 802 143 15219 NNNNNNNNNN T 1 000000000 62 000290 P982

534 WEST 42ND STREET CONDO ASSOCIATION
 LIVINGSTON MANAGEMENT SERVICES, LLC.
 225 W 35TH ST FL 15
 NEW YORK NY 10001-1949

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: 1-877-425-8100
 Deaf and Hard of Hearing: 1-800-242-7383
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679



151500107170031335000100000000

CONSOLIDATED BALANCE SUMMARY

ASSETS

	ACCOUNT	BEGINNING BALANCE THIS PERIOD	ENDING BALANCE THIS PERIOD
Checking & Savings			
Chase Total Business Checking	000000412059300	\$26,499.06	\$32,370.91
Chase Business Select High Yield Savings	000003046731484	20,030.09	20,030.60
Total		\$46,529.15	\$52,401.51
TOTAL ASSETS		\$46,529.15	\$52,401.51

CHASE TOTAL BUSINESS CHECKING

534 WEST 42ND STREET CONDO ASSOCIATION

Account Number: 00000412059300

CHECKING SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$26,499.06
Deposits and Additions	5	9,999.14
Checks Paid	5	-2,044.72
Electronic Withdrawals	12	-2,082.57
Ending Balance	22	\$32,370.91

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
05/02	Livingston Manag Settlement 000005886526081 CCD ID: 9000237377	\$4,577.52
05/14	Livingston Manag Settlement 000005959642161 CCD ID: 9000237377	686.63
05/20	Livingston Manag Settlement 000005987079885 CCD ID: 9000237377	2,396.23
05/20	Livingston Manag Settlement 000005986994833 CCD ID: 9000237377	1,194.38
05/30	Livingston Manag Settlement 000006032547665 CCD ID: 9000237377	1,144.38
Total Deposits and Additions		\$9,999.14



CHECKS PAID

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
662 ^		05/03	\$1,100.00
663 ^		05/10	248.96
664 ^		05/23	276.65
665 ^		05/30	337.51
666 ^		05/24	81.60
Total Checks Paid			\$2,044.72

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

^ An image of this check may be available for you to view on Chase.com.

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
05/02	ADP Wage Pay Wage Pay 559069904793lxs CCD ID: 9333006057	\$447.34 ✓
05/02	ADP Tax ADP Tax R6lxs 050309A01 CCD ID: 1223006057	105.34 ✓
05/03	ADP Pay-By-Pay Pay-By-Pay 559069904794lxs CCD ID: 9555555505	33.73 ✓
05/10	ADP Payroll Fees ADP - Fees 2Rixs 3227375 CCD ID: 9659605001	64.61 ✓
05/16	ADP Wage Pay Wage Pay 517073883263lxs CCD ID: 9333006057	447.33 ✓
05/16	ADP Tax ADP Tax R6lxs 051710A01 CCD ID: 1223006057	105.35 ✓
05/16	ADP Pay-By-Pay Pay-By-Pay 928710593639lxs CCD ID: 9555555505	33.73 ✓
05/24	ADP Payroll Fees ADP - Fees 2Rixs 4700879 CCD ID: 9659605001	64.61 ✓
05/28	Verizon Paymentrec 1557345290001 Web ID: 9783397101	194.12 ✓
05/30	ADP Wage Pay Wage Pay 520049803185lxs CCD ID: 9333006057	447.35 ✓
05/30	ADP Tax ADP Tax R6lxs 053111A01 CCD ID: 1223006057	105.33 ✓
05/30	ADP Pay-By-Pay Pay-By-Pay 572036356294lxs CCD ID: 9555555505	33.73 ✓
Total Electronic Withdrawals		\$2,082.57

The monthly service fee of \$15.00 was waived this period because you maintained a minimum daily balance of \$1,500.00 or more.

DAILY ENDING BALANCE

DATE	AMOUNT
05/02	\$30,523.90
05/03	29,390.17
05/10	29,076.60
05/14	29,763.23
05/16	29,176.82
05/20	32,767.43
05/23	32,490.78
05/24	32,344.57
05/28	32,150.45
05/30	32,370.91



May 01, 2019 through May 31, 2019
 Primary Account: 000000412059300

SERVICE CHARGE SUMMARY

TRANSACTIONS FOR SERVICE FEE CALCULATION	NUMBER OF TRANSACTIONS
Checks Paid / Debits	17
Deposits / Credits	0
Deposited Items	0
Transaction Total	17

SERVICE FEE CALCULATION	AMOUNT
Service Fee	\$15.00
Service Fee Credit	-\$15.00
Net Service Fee	\$0.00
Excessive Transaction Fees (Above 100)	\$0.00
Total Service Fees	\$0.00



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CHASE BUSINESS SELECT HIGH YIELD SAVINGS

534 WEST 42ND STREET CONDO ASSOCIATION Account Number: 000003046731484

SAVINGS SUMMARY

	INSTANCES	AMOUNT
Beginning Balance		\$20,030.09
Deposits and Additions	1	0.51
Ending Balance	1	\$20,030.60

Annual Percentage Yield Earned This Period	0.03%
Interest Paid This Period	\$0.51
Interest Paid Year-to-Date	\$2.49

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$20,030.09
05/31	Interest Payment	0.51	20,030.60
	Ending Balance		\$20,030.60

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Total Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS: Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



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