



APPLICATION TO CREATE ONLINE VIOLATION CERTIFICATION (*eCertification*) AUTHORIZATION

I, **CLAUDE SIMON**, am a person authorized to certify correction of violations pursuant to Housing Maintenance Code §27-2115(f) for the building located at **336 EAST 56 STREET Manhattan, New York 10022**.

I am submitting this application to create an *eCertification* account with the New York City Department of Housing Preservation and Development (HPD) to allow me to certify online correction of violations issued by HPD's Division of Code Enforcement. I understand that, if my application is approved, I will be allowed to submit online violation certifications using my HPD online account. This permission will remain active unless I fail to timely renew my valid building registration or unless my name is removed from a subsequent building registration. I must use this online form and submit a signed and notarized hard copy of this form to HPD if I wish to change my *eCertification* account information.

I understand that *eCertification* requires me to provide one telephone number and one email address where I will receive a single-use transaction ID code from HPD when I use the *eCertification* online application. This code will allow HPD to verify my identity and I will not be able to proceed with *eCertification* without this code. If HPD is unable to transmit the single-use transaction ID code to me using the telephone number or email address I have provided, I will not be able to use *eCertification*.

The telephone number I am designating for HPD to use for *eCertification* is **212-683-9300**. I understand that this number must be answered by a live person to receive a single-use transaction ID code.

The email address I am designating for HPD to use for *eCertification* is **csimon@fairlane.biz**.

I understand that it is my responsibility to protect my userID and password and to ensure against unauthorized use. I agree that I will be responsible for any violation certification that results from the use of my *eCertification* account, whether or not I authorize the use, and that I may be liable for false certification if my *eCertification* account is used to certify repairs that were not made. I will notify HPD immediately by telephoning HPD at **212-863-5414** if I learn of any unauthorized use of my *eCertification* account or if I wish to terminate my contact address designations for any reason.

I understand that I will be able to use regular mail or hand delivery to certify correction on the Notices of Violation instead of using the online system if I am unable to use the online system or if I choose to do so for any other reason.

My signature on this Application to Create Online Violation Certification (*eCertification*) Authorization signifies my acceptance of HPD's terms of use of the *eCertification* system.

I CERTIFY THAT ALL STATEMENTS MADE HEREIN ARE TRUE AND CORRECT

False statements are punishable under §27-2096 of the NYC Housing Maintenance Code.

Sworn to before me this

_____ day of _____

Signature

Notary Public

Phone Number

Return this form to: HPD eCertification Administration Unit, 210 Joralemon Street, 7th Floor, Room 701, Brooklyn NY 11201 212-863-5414