CitiBusiness® Online

Enrollment Form

Please type or print legibly. *Denotes a required field.

CitiBusiness Online Maintenance Form is attached
(For custom user entitlements)

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Section A: Business and Contact Information and Service Features

Business Name (and DBA, if applicable)*	Primary Business E-mail Address[1]	
Charles Henry Proerties LL	csimon@fairlane.biz	

Primary Contact Name*	Telephone Number*	International Telephone Number
Claude Simon	912-441-0062 ext.	

Alternate Contact Name	Telephone Number	International Telephone Number
	ext.	

Enroll in cash manager suite of services?*	Yes X No	Includes Today's Activity Reporting, System Administrator Level, Specialized Transfer Services, Batch Upload Capability for Wire Models, Enhanced Wire Models and Alerts Service for a monthly fee.
If yes, also enable System Administrator Maker-Checker?	Yes No	Must be enrolled in cash manager suite of services and have at least two users designated as System Administrators
Enable Domestic Wire Transfers?*	X Yes No	Provides ability to initiate domestic wire transfers.
Enable Foreign Wire Transfers?*	Yes X No	Provides ability to initiate foreign wire transfers. (Domestic wire limits applied.

Section B: Accounts/Loans to be Linked to CitiBusiness Online

Primary Business Account Number* (checking/money market/CitiEscrow control account) and State	Personal Account Number (Optional: Limited to Owner of Sole Proprietorships, Single Shareholder Corporations and Single Member LLC)
4976033021 NY	
Additional Business Accounts and State (optional; attach additional sheets if necessary)	Personal Account Owner Name (Must Match Business Owner Name)
	Personal Account Owner Signature
	X

Section C: Authorized Users (For additional users, attach additional copies of this page)
For custom entitlements, skip this section and complete sections 5 & 6 of the CitiBusiness Online Maintenance/Custom Entitlement form.

#	Field	Value		
1	First Name:*	Claude	System Administrator?*	X Yes (Level[2]: 6) No
	Last Name:*	Simon	System Administrator Only[3]	Yes X No
	E-mail Address[1]:*	csimon@fairlane.biz	Business Account Entitlement:*	View/Set Up Transactions Only
	Mobile Number[1]:	912-441-0062		X Daily/Transaction Limits $ 1000000 / 1000000
2	First Name:		System Administrator?	Yes (Level[2]:) No
	Last Name:		System Administrator Only[3]	Yes No
	E-mail Address[1]:		Business Account Entitlement:	View/Set Up Transactions Only
	Mobile Number[1]:			Daily/Transaction Limits $ /
3	First Name:		System Administrator?	Yes (Level[2]:) No
	Last Name:		System Administrator Only[3]	Yes No
	E-mail Address[1]:		Business Account Entitlement:	View/Set Up Transactions Only
	Mobile Number[1]:			Daily/Transaction Limits $ /
4	First Name:		System Administrator?	Yes (Level[2]:) No
	Last Name:		System Administrator Only[3]	Yes No
	E-mail Address[1]:		Business Account Entitlement:	View/Set Up Transactions Only
	Mobile Number[1]:			Daily/Transaction Limits $ /
5	First Name:		System Administrator?	Yes (Level[2]:) No
	Last Name:		System Administrator Only[3]	Yes No
	E-mail Address[1]:		Business Account Entitlement:	View/Set Up Transactions Only
	Mobile Number[1]:			Daily/Transaction Limits $ /

[1] Used for communications related to CitiBusiness Online Services.
[2] Required only when enrolled in the cash manager suite of services.
[3] Requires enrollment in the Maker-Checker option.

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Enrollment Form

Section D: Client Agreement

I am an authorized signer on the General Deposit Resolution or other designation authorized by the business listed in Section A of this form (the "Business") and previously accepted by Citibank for the accounts listed on this enrollment form and have the authority to enter into this agreement and delegate authority as specified. By signing below::

- I am enrolling the Business in the CitiBusiness Online service and agree that the Business and all authorized users will comply with the terms of this enrollment form (including the terms and conditions on page 3), the Maintenance/Custom Entitlement Form (as amended from time to time), the CitiBusiness Online User Agreement (including Online Help and other rules) and those agreements governing the accounts and services accessed through CitiBusiness Online.
- I represent that the authority I have delegated to each user and the procedures I have established with this enrollment form meet the security requirements of the Business.
- I authorize any individual listed as System Administrator to act on behalf of the Business by controlling the access and capabilities of other users including account and financial entitlements. I understand that I can manage a System Administrator's authority and that a System Administrator's authority will apply equally to all accounts linked through CitiBusiness Online. A System Administrator with full authority can add and delete users, grant system administration privileges to other users, issue new passwords, enroll in paperless statements, set and modify mobile and e-mail alerts and perform other functions offered through CitiBusiness Online.
- I authorize Citibank to honor electronic instructions from the Business, including instructions to: (1) transfer money to other Citibank accounts/loans (including loan repayments and line of credit draw-downs on select credit products), (2) send wire transfers and foreign checks to designated third parties, (3) make bill payments to designated payees, (4) open new accounts, (5) view and transact on any linked credit card account, and (6) conduct any other financial transaction available through CitiBusiness Online. I understand that Citibank follows these instructions when the User Id(s) and Password(s) of the suer designated on this form have been entered.

Signature of Authorized Signer	Date	Signature of Authorized Signer (if multiple signatures are required)	Date
X *CLAUDE SIMON*	3/7/2023	X	

Return to your Relationship Manager or nearest Citibank branch

Bank Use Only		
Select Business Segment: ☐ Small Business ☐ Business Banking ☐ Commercial Banking ☐ Citi Private Bank	Contact Name	
REMINDER: Two account notes are required to indicate review and approval of this form. • Accepter/Preparer: Place Note 565 on primary account • Approver: Place Note 984 on primary account	Contact Telephone Number	
	FIMP	FC Number

Back Office Use Only:	Initial	Data Entry Date:	QC:	Business Code

RSM Case id# R-110972230307

CitiBusiness® Online
Enrollment Form - Terms and Conditions

THE FOLLOWING INCLUDES IMPORTANT TERMS AND CONDITIONS UNDER WHICH CITIBANK WILL FURNISH ONLINE BANKING SERVICES TO THE DESIGNATED BUSINESS CUSTOMER. CAREFULLY READ THESE TERMS AND CONDITIONS AND ACCOMPANYING INSTRUCTIONS.

Section A: Business and Contact Information

- All user passwords and tokens are sent to the primary contact at the address on file for the primary account.
- The cash manager suite of services (a monthly service fee applies) includes Today's Activity Reporting and the following Specialized Transfer Services. 1) Flexible Recurring Transfers and Wires; 2) Bath Upload capability for Wires and Transfers; 3) Batch Transfer capability; 4) Batch Upload Capability for Wire Models; 5) Enhanced Wire Models and 6) Alerts Service. The user entitlements to Specialized Transfer Services may be customized by a System Administrator. For example, a System Administrator may give a user batch upload capability without flexible recurring transfers and wire capability.
- Enabling in the Maker-Checker option provides the business with audit control over their system administration functions. Requires at least two designated System Administrators, as every administrative task initiated by one System Administrator must be approved by a second System Administrator.
- Enabling the wire transfer function provides the ability to initiate domestic and foreign wire transfers. Capabilities may be limited (i.e., by account, transaction type or dollar amount) based on business needs and controls by utilizing custom user entitlement setup options.

Section B: Accounts/Loans to be Linked to CitiBusiness Online

- You can link additional business accounts/loans to the primary business account. Eligible business accounts include checking, savings, and money market, CDs, CitiEscrow accounts and some business loans and credit cards.
- Only owners of sole-proprietorships, single-owner corporations and single member LLCs can link personal accounts to their CitiBusiness relationship. **The personal account owner must sign the form where indicated. All messages on CitiBusiness Online can be read by any authorized user of the Business including those pertaining to a linked personal account. Only one owner can have access to the personal account which must match business owner name.**
- If a checking account (business or personal) is linked to a savings account an/or a Checking Plus line with the same account number, those linked accounts will automatically be linked in CitiBusiness Online and share the same entitlements as the checking accounts.
- Linked credit cards will be accessible for viewing of summary information only. A credit card cannot be the primary account.

Section C: Authorized Users

You can establish **Custom Entitlements** by submitting the CitiBusiness Online Maintenance/Custom Entitlement form with this form. Do no list any users who require custom entitlements on this enrollment form; use Sections 5 & 6 of the CitiBusiness Online Maintenance form to add those users.
- You must add at least one user during enrollment.
- **View/Set Up Only** entitlement authorizes a user to set up transactions for another user to approve and to submit stop payment requests. A user with View/Set Up Only entitlement is restricted from executing transactions and approving the transactions of others.
- **Daily/Transaction Limits** can be specified for each user. **Daily/Transaction Limits** authorize a user to execute daily and per transaction up to the specified amount for all linked business accounts including internal transfers (including loan repayments and line of credit draw-downs on select credit products), wire transfers, international checks and bill payments, and to submit Stop Payment requests. Daily/Transaction limit can range from $1 up to $999,999,999. Transactions initiated by Users who have a daily and/or per transaction limit will no need additional approval. To implement approval controls, please use the CitiBusiness Online Maintenance/Custom Entitlement form. Dual approval is highly recommended for financial transactions.
- All users will initially have access to Information Reporting (including Recent Activity, Balance Summary, Incoming Wires, and Check Images) and Online Statements. Online Statements allows a user to view statements for ALL linked business accounts, including those for which the user has no transactional or other entitlement.
- System Administrators are users with broad authority to act on behalf of your business by controlling the access and capabilities of other users including account and financial entitlements. Some System Administrators can add and remove users (including other system Administrators) and grant and change account access and financial transaction limits for users and themselves. Only businesses enrolled in the cash manager suite of services can assign a System Administrator Level designating the authority that can be granted to and by each System Administrator. System Administrators for businesses not enrolled in cash manager suite of services will have authority equivalent to a Level 6. You are responsible for managing the level of authority delegated to the System Administrator and other users through CitiBusiness Online. Limiting assignment of System Administrators to account signers is strongly recommended.
- Designating System Administrator Only option will prevent the user from setting up, viewing or approving transactions effecting a transfer of funds from or between accounts.

CONTINUED ON NEXT PAGE

CitiBusiness® Online
Enrollment Form - Terms and Conditions

- System Administrator levels and associated authority are illustrated below.‡ A check (✓) indicates the function is available for that System Administrator level. NOTE: System Administrators levels 3-6 can set and change other users' entitlements online; System Administrators levels 5 and 6 can also change their own entitlements. If no level is designated, the System Administrator will be set up as Level 6.

System Administrator Authority	System Administrator Level					
	1	2	3	4	5	6
View User Account Entitlements Suspend or Reactivate a User Change User Menu Options View User Information View Audit Report View User Entitlement Report Activate a User for Alerts Service Suspend or Resume Alerts Service for a User	✓	✓	✓	✓	✓	✓
Change User Account Entitlements	-	-	✓	✓	✓	✓
Change Own Account Entitlements	-	-	-	-	✓	✓
Add a New User Change or Delete a User Change System Administrator Level Issue a New Password Opt In/Out Mobile/Email Alert Service	-	✓	-	✓	-	✓
Change Business Settings View business Information Opt In/Out Paperless Statements Opt In/Out Enhanced Wire Model	-	-	-	-	-	✓

‡Subject to change without notice. Goto www.citibusinessonline or contact your Citibank representative for current information.

Section D: Client Agreement
- Sign and date the form and return to a Citibank representative.

For assistance with this form call Customer Service: 1-800-285-1709, Option 1

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