

**DANIELLE MASTERTON**  
383 Charles Street. East Williston, NY 11596  
(917) 575-8636. [Drm93@optonline.net](mailto:Drm93@optonline.net)

## **EDUCATION**

**Fairfield University, Bachelor of Science: Accounting**

**Fairfield, CT May 2015**

**Florence University of the Arts**

**January-May 2014**

Cumulative GPA 3.2

**Long Island University, Master of Business Administration**

**Brookville, NY January 2016-May 2019**

Cumulative GPA 3.7

## **WORK EXPERIENCE**

**Kate Spade New York**

**New York, NY**

*Financial Analyst*

*September 2018-Present*

- Responsibility for managing key planning deliverables & presentations within the Kate Spade Licensing business and Corporate Expenses
- Coordinate licensing sales planning calendar & deliverables for long-range plan, annual operating plan, and monthly sales forecast
- Identify areas of sales & margin opportunity and perform ad-hoc analyses to highlight potential impact
- Work with business partners to develop impactful reporting to uncover new business insights and drive results

**KPMG**

**Stamford, CT**

*Audit Senior Associate*

*August 2016-August 2018*

- Assisted in the audit of various clients from the retail, technology, media, & telecommunications, and oil & gas industries
- Maintain a high level of audit quality that is risk based, industry-specific, and tailored to operational structure and size
- Enhance operational excellence through working with engagement teams by assuming specific responsibilities in audit file areas such as Revenue and Expenses
- Assist the firm in accomplishing its Corporate Responsibility goals and enhance global strength through participation in BuildOn Treks to Nepal 2017; Senegal 2018

**Long Island University**

**Brookville, NY**

*Graduate Admissions Assistant*

*January 2016-August 2016*

- Report to Graduate Director and Associate Directors in a dynamic position of human resources, through an intimate team setting, as well as on a larger scale handling campus recruiting events/open houses and interacting with prospective students
- Application Process Management in which daily reports are run on Graduate Student Applications for the appropriate upcoming semesters, through a checklist system of application maintenance, updating admissions status
- Corresponding with students providing need based inquiries and operational support

**KPMG**

**Stamford, CT**

*Audit Metro Intern*

*June 2015-August 2015*

- Assist in crucial audit responsibilities for effective documentation and quality service of the client engagement review
- Organize and establish KPMG Interns for Literacy Program, leading a reading lesson for children

**Oppenheimer & Co.**

**New York, New York**

*Intern*

*June 2014-August 2014*

- Work in the Internal Auditing Department under the Managing Director's supervision
- Attend seminar presentation series with professionals, increasing excellent professional oral and written communication skills
- Design and perform tests of internal controls, with an analytical review of audit documents solving raised issues

**Mao PR**

**New York, New York**

*Intern*

*May 2013-August 2013*

- Work directly with CEO, Creative Director and Account Executives on specific projects
- Production and Fashion Week work (events tailored as acquired), an integral part of the day-to-day operations
- Work with stylists and editors to coordinate sample pulls and track all samples, while maintaining the look of the showroom

**Campus Ministry-Fairfield University**

**Fairfield, CT**

*Lector*

*September 2011-May 2015*

- Read scripture at Mass and participate in bi-weekly meetings incorporating reflection and activities enhancing community
- Mentor and guide students training to become a Lector; engaging in volunteer activities, such as Prospect House soup kitchen

## **LEADERSHIP EXPERIENCE**

**Immersion Trip**

**Kingston, Jamaica**

*Leader*

*January 2015*

*Volunteer*

*January 2013*

- Partake in a service immersion program with the Jamaica Volunteer Foundation, assisting the sisters of charity
- Serving the disabled elderly in nursing homes, and children in hospitals and schools
- Build and maintain relationships in a team environment, utilizing strong interpersonal skills

## **ADDITIONAL INFORMATION**

- Member of Beta Gamma Sigma, Delta Zeta-Pi Upsilon, National Foreign Language Honorary Society, Business Leaders.