



100 CITIBANK DRIVE
BLDG 1 FL 1
SAN ANTONIO TX 78245-9966

Return Service Requested

November 20, 2023

ACTION REQUIRED

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01030304



K310

CHARLES HENRY PROPERTIES, LLC
PO BOX 682
NEW YORK NY 10108-0682

Account Ending 3021

Your CitiBusiness Streamlined Checking account was overdrawn on 11/17/2023

Please make a deposit.

We wanted to notify you that on November 17, 2023, your account was overdrawn due to a transaction(s) that exceeded your available balance that day. For further details about the transaction(s), please see below.

To avoid a temporary account block, please **make a deposit** to cover your current total overdrawn amount of \$-21.14.

Here are the transactions that were paid:

Amount	Transaction Type	Fee Charged
\$232.58	Check #1097	\$35.00

Account Details on November 17, 2023:

Starting balance	\$211.44
Available balance	\$211.44
Item presented/other withdrawals	\$232.58
Amount that exceeded available balance	\$-21.14





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Here are some tips to help you manage your account and avoid overdrafts in the future:

- Easily view all of your transactions in the Citi Mobile® App, CitiBusiness® Online Mobile App, Citi® Online at citi.com, or CitiBusiness® Online at citibusinessonline.com
- Add money to your account online, deposit a check right from the Citi Mobile App, or by using Remote Check Deposit through CitiBusiness Online, or visit your local Citibank branch to transfer funds
- Sign up for account alerts (citi.com/accountalerts) that will notify you of a low balance and more
- Learn about how you can use Safety Check or Checking Plus Line of Credit for added overdraft protection by visiting Citi Online at citi.com

If you have any questions, please visit the Citi Mobile App, Citi Online at citi.com, CitiBusiness Online at citibusinessonline.com, or call us at 1-877-528-0990 (TTY: 1-800-788-0002 for hearing and speech impaired services only), Monday - Friday, 7:00 am - 11:00 pm, and Saturday - Sunday, 9:00 am - 5:30 pm, ET.

Your Citi Team

Calls are randomly monitored and recorded to ensure quality service.

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 ACTION REQUIRED

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For the protection of your account, Zelle should only be used to send money to friends, family or others you trust. Sending money with Zelle is similar to making a payment in cash. Neither Citibank nor Zelle offer a protection program for any authorized payments made with Zelle - for example, if you make a purchase using Zelle but you do not receive the item or the item is not as described or as you expected.

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